

UNITED STATES ELECTION ASSISTANCE COMMISSION



VOTER REGISTRATION SURVEY

The following form should be completed on-line or in electronic format. Completed forms should be returned to the United States Election Assistance Commission via email to [Survey\\_Response@eac.gov](mailto:Survey_Response@eac.gov) on or before March 31, 2005.

Please complete all of the fields below. Specific instructions relative to certain fields are found at the end of this form. If your question or concern is not answered in the instructions section of this form, please contact Brian Hancock at 202-566-3100.

| <b>RESPONDENT INFORMATION:</b>   |  |                             |
|--|--|-----------------------------|
| Name of the responding State:<br>LOUISIANA   | Date response is submitted:  |                             |
| Name of responding official:<br>Elsie Cangelosi  | Title of responding official:<br>Director of National Voter Registration |                             |
| Address of responding official:<br>Department of State Post Office Box<br>94125 Baton Rouge, LA 70804-9125 | Email Address:<br>elsie.cangelosi@sos.louisiana.gov                      |                             |
|  | Phone Number:<br>225-922-0900  | Fax Number:<br>225-922-1167 |

**TOTAL VOTER REGISTRATION:**  
Please respond to the following questions in the space provided below.

- Total number of registered voters (active) at the time of the close of registration for the 2002 Federal general election  
2,524,187
- Total number of registered voters (inactive) at the time of the close of registration for the 2002 Federal general election  
282,015

3. Total number of registered voters (active) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)  
2,693,686
4. Total number of registered voters (inactive) at the time of the close of polls for the 2004 Federal general election (November 2, 2004)  
238,456
5. Total number of registered voters who were determined to be eligible to vote in the November 2, 2004 election through the provisional voting process.  
2,312
6. Were there any voter registration applications received prior to the deadline for registering to vote in the November 2, 2004 election that were not processed in time for the election?
- Yes       No

**VOTER REGISTRATION OFFICIALS:**

Please respond to the following questions in the space provided below.

7. Identify the local election official primarily responsible for registering voters.  
See Attachment # 1 - List of Registrar's of Voters
8. Identify each and every other state or local government office or agency that conducts voter registration including (a) motor vehicle offices, (b) all offices that provide public assistance that are mandated as registration sites by NVRA, (c) all offices that provide state-funded programs primarily serving persons with disabilities, (d) all Armed Forces recruitment offices, and (e) all other agencies designated by the State.  
See Attachment # 2 listing sites for (a), (b), (c) and (d)

9. Identify whether voter registration forms are received by local registration officials or state registration officials.
- Local       State       Both
10. Identify whether voter registration forms are processed by local registration officials or state registration officials.
- Local       State       Both
11. Total number of election jurisdictions conducting voter registration  
64
12. Total number of jurisdictions identified in question 11 that provided information for this survey  
64

**VOTER REGISTRATION APPLICATIONS:**

Please respond to the following questions in the space provided below.

13. Total number of voter registration applications received from all sources during the period from the close of registration for the November 2002 federal election until the close of registration for the November 2004 Federal election  
483,667 The number of applications received that were used for change of address, name or party is not included in this figure. See question 17 for additional information.
14. Total number of **mail** voter registration applications (including state, federal, and military or overseas forms that are accepted) received during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election  
144, 977 This figure does not include applications received that were changes in address, name or party, duplicates, or invalid/rejected.
15. Total number of voter registration applications received **in person in the clerk or voter registrars' office** during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal election  
67,842 This figures does not include applications received that were changes in address, name or party, duplicates, or invalid/rejected.

16. Total number voter registration applications received from each voter registration agency, including (1) motor vehicle offices, (2) all public assistance agencies that are mandated as registration sites by NVRA, (3) all offices that provide state-funded programs primarily serving persons with disabilities, (4) all Armed Forces recruitment offices, and (5) all other agencies designated by the State (those identified in response to question 8), during the period from the close of registration for the November 2002 Federal election until the close of registration for the November 2004 Federal general election

Motor Vehicle Offices 176,601

Offices that provide Public Assistance 7,391

Offices the provide State-funded programs primarily serving persons with disabilities 1,353

Armed Forces recruitment offices 301 (2,758 FPCA included in mail)

Other agencies designated by the State 13,368

17. Total number of voter registration applications identified in response to questions 14 – 17 that were **changes of address, name or party**

537,044 This figure exceeds the applications received for the following reasons: 1) each change was counted separately (i.e., one application may have included all 3 categories requested and would have been

18. Total number of voter registration applications identified in response to questions 14-17 that were **duplicates** of other valid voter registrations

23,706 (Information not available on two jurisdictions.)

19. Total number of voter registration applications identified in response to question 13 that were invalid or rejected (other than duplicates)

17,167 (Information not available on four jurisdictions.)

20. How are voter registration applications transferred from other voter registration agencies (see question 16) to the official responsible for voter registration? (i.e. email, VPN, tape, disk, mail, fax)

Mail or personal delivery.

21. What, if any, training is provided to employees of voter registration agencies on the voter registration process?

Periodic training is provided to optional agencies designated by the state and as requested from mandated agencies.

22. Identify any restrictions on the acceptance of voter registration applications such as paper weight, fax, electronic, mail (for non-NVRA states), batch, third-party delivery, etc.

There are no restrictions on paper weight of the applications. Currently, there are no electronic transmissions. Faxed applications are not accepted except from military & overseas persons. Third-party deliveries of voter registration applications are accepted.

23. Total number of new valid registrations added to the voter registration lists between the 2002 and 2004 Federal general elections

401,924

**PROCESSING VOTER REGISTRATION APPLICATIONS:**

Please respond to the following questions in the space provided below.

24. How are voter registration applications maintained (e.g., paper or computerized)?

Paper       Computerized       Other

If Other is selected, please specify the method of maintaining records.

Records are maintained both by paper and computer.

25. How does the registration official check for duplicate registrations?

The registration official utilizes the statewide voter registration system.

26. Does your State check for duplicate voter registrations across state lines?

Yes       No

27. What type of number is used as a voter registration number (e.g., social security number, unique identifier)? If a unique identifier is used, please identify what method is used for assigning the identified (e.g., random, combination of county number and other number)

- Social Security Number (4 digits)       Driver's License Number  
 Social Security Number (9 digits)       Unique Identifier  
 Other

The unique identifier is a combination of county number and random number.

28. Are applicants who are rejected notified of the rejection and reason for rejection?

- Yes       No

**LIST MAINTENANCE:**

Please respond to the following questions in the space provided below.

29. How many removal notices (Section 8(d)(2) confirmation notices) were sent between the close of registration for the November 2002 election and November 2, 2004?

302,575

30. How many responses were received to the confirmation notices identified in response to question 29?

66,840

31. How many voters were moved to the inactive list?

217,880

32. How many voters were ultimately removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004?

427,276

33. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of the **death of the voter**?  
60,176
34. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 due to **failure to vote in two consecutive federal general elections**?  
108,850
35. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because the **voter requested to be removed**?  
14,026
36. How many voters were moved from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 because of **disqualifying felony convictions**?  
14,630
37. How many voters were removed from the voter rolls between the close of registration for the November 2002 election and November 2, 2004 for reasons other than those set forth in questions 33 – 36? Please specify the reason for the removal.  
229,594 The different reasons for removal include transfers out of parish, mental interdictions and challenge procedure (i.e., voter not residing where they claim homestead exemption, etc.)
38. What sources of data are considered in performing list maintenance (e.g., returned election notices, returned jury summons, Postal Service NCOA information, house-to-house canvasses, etc.)?  
The sources used are returned election notices, returned jury summons, Postal Service NCOA information and also address changes made by local governing authorities, including 911 changes.
39. What process is used to perform list maintenance? (e.g., is the process electronic or manual)  
The annual canvass is both a manual and electronic process. The statewide list of registered voters is sent by electronic file to the NCOA and using that data and other criteria, voters are sent a notice through the postal system. If the notice is returned, the registrars of voters must manually mark the voters' records to send out another notice. In addition the Registrar of Voters are continually performing list maintenance whenever they process death notices, felony convictions

40. Who is responsible for list maintenance (e.g., state or locality)?  
State and local
41. How does your State treat voters who (a) have been convicted of a felony, (b) are serving a sentence of incarceration for conviction of a felony, and (c) are serving a term of probation following being convicted of a felony?
- (a) Convicted of a felony  
Based upon reports received, notice is sent advising they have 21 days to appear in the registrar of voters' office to show why their record should not be suspended. If voter fails to appear and show cause, a notice of suspension is sent. The voter is not eligible to
- (b) Serving a sentence of incarceration for conviction of a felony  
The voter is under suspension and is not eligible to vote.
- (c) Serving a term of probation following being convicted of a felony  
The voter is under suspension and is not eligible to vote. Upon completion of his probation, the voter's registration may be reinstated upon the voter providing appropriate documentation to the registrar of voters.

**NVRA AND HAVA PROVISIONS:**

Please respond to the following questions in the space provided below.

42. Is your State subject to the National Voter Registration Act?  
 Yes       No
43. Has your State revised its state voter or mail voter registration form to include the citizenship and age questions required by HAVA?  
 Yes       No
44. How does your State treat applications where one or more of the HAVA mandated questions (citizenship and age) are not answered?  
A request for additional information form is sent.



45. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Are you a citizen of the United States of America?”

None. If a voter registration application was received without an answer to the above question, a request for additional information was sent. The request requires a response within 10 days. There was a total of

46. Total number of voter registration applications that were accepted and processed without the applicant completing the question “Will you be 18 years of age on or before election day?”

If the voter registration application has no response in regard to age, the registrar of voter uses the answer to the question on date of birth to figure the applicant's age for eligibility purposes. There are no numbers available if such instances occurred.

47. Has your State implemented the verification requirements of HAVA for new mail registrations?

Yes  No

48. Has your State implemented the verification requirements of HAVA for all new registrations?

Yes  No

49. How does your State verify voter registration applications (e.g., tracking the return of disposition notices, checks against drivers license and social security administration records, etc.)?

Both the Dept. of State and the Dept. of Public Safety & Corrections is in the process of updating their respective computer systems. At the current time, there is no direct link between departments. Verification of drivers license and social security numbers on mail applications was accomplished prior to the Nov. 04' election using data provided from Dept. of Public Safety & Corrections to the Dept. of State on CD.

50. Has your State implemented a statewide voter registration database?

Yes  No

If the answer is no, when will your State implement a statewide voter registration database and what progress has been made toward achieving that implementation?

Does the database or any solicitation for such a database include linking disability and social service agencies to the database in a similar manner as the state department of motor vehicles?

- Yes       No

**VOTER REGISTRATION DRIVES:**

Please respond to the following questions in the blanks provided below.

51. Does your State allow outside groups to conduct voter registration drives and submit the voter registration applications to the local registration official for processing?

- Yes       No

52. How does your State manage the number of applications given to the outside group and the number and timing of the return of those forms by the outside registration group?

State generally provides the # of apps requested. However, if a very high # is requested, state uses its discretion into how many are provided at 1 time. At this time there is no return policy in state law but due to the late return of apps for the 11/04 election, legislation is being proposed to provide a policy for such return.

53. Does your State use serial numbers on voter registration applications given to outside groups and organizations in order to be able to identify which group or organization handled completed applications that are received by State and local officials?

- Yes       No

54. Does your State permit agents of outside groups to be paid compensation for registering voters?

- Yes       No

If so, may the agent be paid on the basis of the number of voter registrations submitted?

- Yes       No

If payment of a voter registration is prohibited, what is the penalty for violating the prohibition?

The penalty is fined not more than \$1,000 or be imprisoned for not more than 1 year, or both. On a second offense or succeeding offense, fined not more than \$2,500 or imprisoned for not more than 5 years, or both.

**PUBLIC INFORMATION:**

Please respond to the following questions in the blanks provided below.

55. Are voter registration records public information?

Yes       No

56. Are voter registrations available for sale to the public?

Yes       No

**Instructions:**

Please answer every question. Do not leave any questions blank. The appropriate answer may be "0", "none", or "N/A". This survey seeks information only from the State level.